



## Authorized Representative Delegation Form

An Authorized Representative (also known as Legally Responsible Person) is an individual with signing authority within the Client Organization and upon implementation of ONE ID, they are the individual that signs the Legal Agreement with Ontario Health. The Authorized Representative is responsible for overseeing the implementation and operation of identity and access management processes within their organization as well include the following:

- Approving the Registration Model
- Acting as a Sponsor and/or identifying Sponsors
- Acting as a Local Registration Authority (LRA) and or nominating LRA(s)
- Overseeing identity and access management processes while ensuring Policy compliance

Should the Authorized Representative wish to delegate this responsibility to another individual within their organization, complete and submit the Authorized Representative Delegation Form to [ONEIDBusinessSupport@ontariohealth.ca](mailto:ONEIDBusinessSupport@ontariohealth.ca).

<b>Organization Name:</b>		
<b>Authorized Representative</b>		
First Name	Last Name	Title
Identification Type		Identification Number
Contact Phone Number	Contact Email Address	Requires ONE ID Access? <sup>1</sup> YES <input type="checkbox"/> NO <input type="checkbox"/>
<b>Authorized Representative Delegate</b>		
First Name	Last Name	Title
Identification Type		Identification Number
Contact Phone Number	Contact Email Address	Requires ONE ID Access? <sup>1</sup> YES <input type="checkbox"/> NO <input type="checkbox"/>

<sup>1</sup> Select 'Yes' if the Authorized Representative/Delegate will be performing ONE ID Registrations and Enrolments; Ontario Health will initiate processes to grant access.

<sup>1</sup> Select 'No' if the Authorized Representative/Delegate will be nominating LRA(s) to perform ONE ID Registrations and Enrolments; submit the [LRA Nomination Form](#) to initiate the process. Authorized Representatives/Delegates will be registered for a ONE ID.